



ASIAN HANDBALL FEDERATION

**Hosting Contract of Asian
Championships**

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The following contract concerning the Asian Handball Championship is concluded between the **Asian Handball Federation** (First Party) and (Second Party - the organizer)

1. Event holder and organizer:

- 1.1 The AHF has the exclusive right to stage AHF competitions and to transfer the rights of staging such competitions to member associations or clubs.
- 1.2 As the event holder of the Asian Championships, the AHF hereby transfers the right to organize this competition to the organizer. For this purpose, the organizer is entitled to establish a separate Organizing Committee for the championship (hereafter called OC) with the approval of AHF.
- 1.3 The Asian Championship is essentially an AHF event. All questions associated with the organization and staging of the event must be discussed with and approved by the AHF.

1.4 Dates of the Championship:

Staging period of the Championship:
Date of Draw:
Arrival Date:
Departure date
(According to the number of participating teams):
Match days:
Length of stay:

1.5 Participants:

Number of participating teams (each with 14 persons):
Number of AHF Guests: 3
Number of AHF representatives: 3
Number of AHF Officials: 3
Number of AHF Technical Delegates: (according to number of teams)
AHF General Secretariat: 4
Number of Media Persons: 3
Number of pairs of referees: (according to number of teams)

2. Obligations of the contracting parties

2.1 Obligations of the organizer:

In preparing for and staging this Asian Championship, the organizer must observe all the obligations and duties set out in the AHF bylaws and regulation. In this context, particular reference is made to:

- 2.1.1 The organizer undertakes to settle the AHF share of income at the value of **20000 USD for Men & 10000 USD for Women** four (4) months previous to the start of the event,
- 2.1.2 Guaranteeing for all participants to obtain visas without difficulty and unhindered entry to the country;
- 2.1.3 Playing the national anthems of the participating teams before every match and raising the flags of the playing teams, the officiating referees and IHF and AHF.
- 2.1.4 Organizational preparations for the technical sessions;
- 2.1.5 Providing meeting rooms for the participating teams of the championship in the same hotel of the players' accommodation.
- 2.1.6 Providing all the rooms, equipment, etc., required to carry out the dope tests;
- 2.1.7 Appointing an IOC-accredited laboratory at which the analyses will be carried out;
- 2.1.8 Accommodating the teams in the following hotels:..... for at least 28 persons per delegation in 19 rooms (generally 9 double rooms and 10 single rooms);
- 2.1.9 Accommodating the AHF representatives and referees in a five star hotel (separate from the teams'), the AHF representatives being given single rooms and the referees double rooms with 3 time meals;
- 2.1.10 Providing (2 rooms) for the meetings of AHF Technical Committee and referees in accordance to AHF specifications and approval with snacks and drinks;

- 2.1.11 Providing information desks in all the hotels with coordinators and a guide for each team with English knowledge for non Arab teams;
- 2.1.12 Providing adequate and suitable catering and sufficient quantities of drinks at mealtimes in the Hotel of AHF Delegation with the approval of AHF;
- 2.1.13 providing the laundry of 3 pieces everyday for the Technical Delegates and Referees.
- 2.1.14 providing the local SIM Card and Mobile phone and guaranteeing to provide the internet service in all the rooms of AHF Delegation.
- 2.1.15 providing the transportation within the country for the participants of the championship and whatever related to the championship.
- 2.1.16 Providing one (1) bus and two (2) cars for the utilization of Referees and eight (8) cars for the utilization of the Technical Delegates; hence the Cars and Buses should be air-conditioned and new model not more than three years from the product.
- 2.1.17 Providing ID Cards for the technical committee, referees, journalists, players and officials to enter the playing hall before the beginning of the championship;
- 2.1.18 Operating a press center and providing rooms for press conference in the playing halls;
- 2.1.19 Providing full-equipped VIP lounges in all playing halls for AHF representatives, Chairman and Members of the technical committee in addition to the Reception Halls, with snacks and drinks;
- 2.1.20 providing (3) seats for AHF in the front row and (7) seats in the back row for the AHF delegation in the main podium of all the playing halls.
- 2.1.21 Providing 2 full prepared separate offices in the accommodation of Technical Delegates (with the usual equipment, computer – fax with ISD line – printer – photo copy machine and Internet etc.) for utilization of the AHF secretariat;
- 2.1.22 Organizing a picnic for the participating teams and the technical delegates during one of the rest days;

- 2.1.23 Arranging a closing banquet for all teams present, the referees, AHF representatives and the technical committee;
- 2.1.24 **Opening and Closing Ceremonies**
- a) Providing an opportunity for the AHF Representative for the Speech during the Opening Ceremony.
 - b) Providing an opportunity for the AHF Representative for the Speech during the Closing Ceremony.
- 2.1.25 One Representative from AHF and another one from the Organizer should issue the Medals and the Trophies to the Winners of First three places.
- 2.1.26 Producing (3) trophies and (14) medals for the first three teams, providing commemorative medals and certificates for all the other teams, the referees and all AHF representatives along with a complete set of Medals, Trophies and Certificates for the AHF archive, all of these with the approval of AHF;
- 2.1.27 Taking out a Health insurance policy for all the members of AHF Delegation;
- 2.1.28 Providing a hall with all the materials for the daily meetings of Technical committee and referees;
- 2.1.29 Providing separate rooms in each halls with attached bath rooms for the referees including snacks and drinks;
- 2.1.30 Providing the ambulance van with doctors and nurses in each playing hall during the championship;
- 2.1.31 Providing security men to safeguard the playing halls and the accommodations of the championship during the match days;
- 2.1.32 Providing the coordinators inside the VIP lounge to organize the hall with AHF representatives;
- 2.1.33 Providing the tickets for Technical Delegates and Referees by themselves or through AHF and the cost of the tickets will be borne by the organizer.

2.2 Obligations of the AHF:

- 2.2.1 Providing the official match report sheets and match balls.
- 2.2.2. Providing the referees equipment;
- 2.2.3. Approval of AHF for playing venues;
- 2.2.4. Holding the draw.
- 2.2.5. AHF will nominate the Representatives, Technical Committee Members and the Referees;

2.3 Joint obligations of the contracting parties:

- 2.3.1 Drawing up the training schedules;
- 2.3.2 Holding the technical meetings before the start of the Championship;
- 2.3.3 Stipulating the scope of the doping control tests;
- 2.3.4 Determining the date and type of the individual information to be sent in for the Asian Championship;
- 2.3.5 Drawing up the daily meetings after the matches;

3. Financial rules

3.1 Financial rights of the organizer:

- 3.1.1 The organizer is entitled to the income from the sale of entry tickets as well as for the advertisement agreements between the organizer and the Companies inside and outside the playing halls.

3.2 Financial obligations of the organizer

- 3.2.1 All traveling costs and costs associated with the accommodation of AHF representatives and the members of the technical committee shall be borne by the organizer. The tickets for the Council Members and the Executive Committee will be in Business Class and for the Referees and Technical Delegates who are not council members in Economy Class.

- 3.2.2. Following expenses shall be borne:

- a) The traveling costs of AHF Representatives, Technical Committee Members and Referees from domicile to the destinations specified by AHF and the corresponding return journeys (only to be reimbursed if receipts are provided).
- b) Any costs associated with acquiring visas;

- c) An allowance of **US\$ 100/-** per day for each member of the technical committee and the representatives during the championship days;
 - d) An allowance of **US\$ 100/-** per day for Championship Referees during the championship days;
 - e) The cost of meals and accommodation for the duration of their involvement at the Asian Championship in line with AHF approval.
- 3.2.3. The organizer shall bear all costs related to the tickets in First class, Daily Allowance of **200** USD per day, accommodation and transportation for the AHF representatives during the routine inspection process of facilities (Hotel for the Technical Committee and Teams, Training Halls and the Championship Halls, Buses for the teams and Cars for the Technical Delegates).
- 3.2.4. The organizer shall bear all costs related to the tickets in First class, Daily Allowance of 200 USD, accommodation and transportation for the AHF representatives during the Draw process in the organizing country.

3.2.5. Legal requirements:

If there are financial or fiscal provisions which must be observed by all institutions based in the country, then the payments/taxes due in this context shall be paid and settled by the organizer.

3.3 Financial obligations of participating teams of the championship
(Men – Women - Men's & Women's Qualifications for OG - Club League - **Beach Handball for Men's** & Men's Junior)

3.3.1 Accommodation costs;

The boarding and lodging of teams including three times food with good quality, different variety and sufficient for all the participating players from the teams, mineral water, washing of 3 pieces of clothes every day, local transportation, pick up / drop off at the International Airport and the transportation to and from the Training and Playing Halls, new model air-conditioned buses with 28 seats will be provided by the local organizer; hence the model should be not more than 3 years from the production.

The cost of accommodation will be according to the levels of Member Federations mentioned for the championships'

participation fee, mentioned in the Article no.: (26.3.b) in AHF Bylaws as per the following:

- **First Level:** **150 U\$D Per person per day (4 Star Hotel)**
- **Second Level:** **120 U\$D Per person per day (3 Star Hotel)**
- **Third Level:** **100 U\$D Per person per day (2 Star Hotel)**

The participating teams of higher levels cannot request for a lower level accommodation but the teams of lower level, if they wish, can request for a higher level accommodation with the condition of paying the difference amount by themselves.

This rate is valid for a maximum of 10 Single rooms for Officials and 9 Double rooms for Players. Extra expenses such as those of mini bar, local and international telephone calls, fax, telex, internet, laundry, postage...etc. will be paid by the teams concerned by cash before the departure from the Hotel.

Please be informed that the priority for the booking of the hotels will be according to the confirmations sent by the teams, so the names of the delegation must be sent to the organizing country before the set dead line.

3.3.2 Financial obligations of participating teams of the championship (Men's Youth – Women's Youth – Women's Junior - Women's Beach Handball – Men's Youth and Women's Youth Beach Handball);

The boarding and lodging of teams including three times food with good quality, different variety and sufficient for all the participating players from the teams, mineral water, washing of 3 pieces of clothes every day, local transportation, pick up / drop off at the International Airport and the transportation to and from the Training and Playing Halls, new model air-conditioned buses with 28 seats will be provided by the local organizer; hence the model should be not more than 3 years from the production.

The cost of accommodation will be according to the levels of Member Federations mentioned for the championships' participation fee, mentioned in the Article no.: (26.3.b) in AHF Bylaws as per the following:

- **First Level:** **120 U\$D Per person per day (4 Star Hotel)**
- **Second Level:** **100 U\$D Per person per day (3 Star Hotel)**
- **Third Level:** **80 U\$D Per person per day (2 Star Hotel)**

The participating teams of higher levels cannot request for a lower level accommodation but the teams of lower level, if they wish, can request

for a higher level accommodation with the condition of paying the difference amount by themselves.

This rate is valid for a maximum of 10 Single rooms for Officials and 9 Double rooms for Players. Extra expenses such as those of mini bar, local and international telephone calls, fax, telex, internet, laundry, postage...etc. will be paid by the teams concerned by cash before the departure from the Hotel.

Please be informed that the priority for the booking of the hotels will be according to the confirmations sent by the teams, so the names of the delegation must be sent to the organizing country before the set dead line.

- 3.3.3 Travel expenses to and from the venue of the championship.
- 3.3.4 Cost of visa and embarkation / disembarkation fee in the organizing country.
- 3.3.5 All participating teams must conduct insurance policies for their entire members of delegation (players + officials)
- 3.3.6 All the teams should arrive to the hosting country at least one day before the start of the championship and accommodate in the hotel arranged for the players by the organizers with the approval of AHF.

3.4 Other Rules:

3.4.1 Additional days of stay:

With the agreement of the organizer, the participating teams may arrive before or depart after the specified date. However, the teams must pay any additional costs themselves.

3.4.2 Additional participants:

For the duration of the Asian Championships, any team may appear with delegation consisting of more than 14 persons. However, the teams must bear the costs of the additional persons for the maximum of 4 persons. The fee for additional participants is **(US\$ 30)** to be added extra to the original rate per person per day.

4. Video recordings and Rights:

In principle, all teams must be allowed, upon application to the AHF, to take video recordings, although some restrictions may be necessary on account of the space available. The number of cameras that are allowed in each hall should be stipulated when the halls are approved. The organizer should provide the Video or CD of the matches free of cost after every match to both Teams. For the other teams, the recordings will be provided against a certain amount fixed by the organizer with the coordination of AHF without disturbing the rights of AHF in receiving their share according to the Article no.: 26.1.7 of AHF Bylaws.

5. Applicable law and place of jurisdiction:

The contracting parties shall attempt to settle any differences of opinion or disputes out of court.

If agreement cannot be reached, Kuwaiti law shall apply and the place of jurisdiction shall be in Kuwait State (Head Quarters of AHF).

6. Penalty in the event of termination of the contract by one of the parties:

If the contract is terminated by the organizer before all the contractual obligations arising from the contract have been fulfilled, the organizer should pay to AHF a penalty amounting to **U\$ 100000** (one hundred thousand US Dollars)

In case the contract is terminated by the AHF on account of a contractual obligation not associated with the organizer, the AHF shall reimburse the organizer for any cost incurred upon providing the original documents for the cost.

**This contract is signed by the legal representative of the
Member Federation**

(Hereafter called; the organizer)

Signed in On / /201

Signature

Title

Date

**Signed by the legal representative of the ASIAN HANDBALL
FEDERATION:**

(Hereafter called; AHF or event holder)

Signature

Title

Date