

# 6

## **Asian Beach Handball Championship for Men & Women**

**(Qualification for Men & Women Beach Handball World  
Championship)**

## **1. Technical Section**

### **1.1 Registration:**

The Federations shall give a binding confirmation of their participation through an official letter to the General Secretariat and send the registration fee according to the deadline set by AHF. In case the federations didn't send the official letter and registration fee before the deadline are not allowed to take part in the championship.

### **1.2 Eligibility to play:**

**a-** The passport is the only official document to prove his eligibility to play, his nationality and the age of a player which will be checked by the Technical Committee before the start of the championship.

**b-** Players who are not officially registered in the provisional players list of **20** Players shall not be allowed to play in the competition

**c-** Minimum Age limit of the player should be **16** years as per the AHF and IHF regulations. **If a player complete the legal age limit during the championship could be included in the players' list or replaced provided he is already in the provisional list of 20 players.**

### **1.3 Team registration:**

**a-** Provisionally maximum of **20** Players should be registered **One month** before the Asian championship and Asian Qualification for the world championship and send it to the Organizing Federation and the Head Quarters of AHF.

**b-** Definitively **10** Players from the provisional list (20 Players) **which was sent one month before the start of the championship,** should be registered during the technical meeting.

**c-** The Registration must be on the AHF form (attached) in English language with the signature and stamp and must include the following data:

#### **Officials**

Surname, first name, date of birth, nationality, sex and function within the delegation and indication of the officials as A-B-C-D and **the number should not exceed 4 persons** in the final list and shall not allowed to be changed during the entire championship. In the special circumstances like -health or emergency situations- two of them can be replaced during the championship.

Only 4 officials (Technical staffs and Officials) can be registered in the Score-sheet. Two of them will be present with the team in the court and the other two will be present behind the court which is arranged near one of the corner of the court especially for them. They are not allowed to connect with the team directly during the match.

## **Players**

Player number, first & second name, surname, date of birth, nationality, club, height, weight, passport number (date of issue and expiry)

**d-** If any federation didn't mention the required details according to above said regulations, it will be penalized as per the AHF regulations for Penalties and Fines.

### **1.4 Participation of suspended players or who are not entitled to play:**

**a-** If a suspended player (the player who has a penalty) participated, the team shall lose the match as (0:2) round and the result will be (0:10) for each round and a fine of **US\$ 5000** (five thousand US Dollars) shall be imposed to the team **with a suspension of the player** till the end of the championship and the matter should be forwarded to the Executive Committee.

**b-** If a player who is not entitled to play (the player who is not registered in the provisional list of 20 players submitted to the AHF from the National Federation) as it is mentioned in the Article(1.3) is participated, his team shall be excluded from further participation in the ongoing competition, all the **results of their matches will be nullified** and a fine of 10000 USD (Ten Thousand US Dollars) will be imposed and the matter shall be forwarded to the AHF Executive Committee for further decision.

### **1.5 Playing courts and Training courts**

The teams will be informed about the playing courts and training courts.

### **1.6 Match Schedule:**

The matches will be played in accordance with the AHF regulations for Competition and Organization and will be announced by the AHF office after the Draw.

### **1.7 Draw**

The draw will be conducted as per the AHF regulations and the Groups will be formed in accordance with the number of participating teams as per the following regulations:

#### **1.7.1 Draw procedures of Men's and Women's Beach Handball Championship**

**The Groups will be formed as per the following:**

- a-** One Group will be formed if the number of participating teams is from 3-4 and the matches will be played according to the league system (each team will play with other twice as the Guest and Host).
- b-** One group, if the number of participating teams is from 5 – 7
- c-** Two groups, if the number of participating teams is from 8 – 14

d- Four Groups will be formed if the number of participating teams is from 15 and above.

### 1.7.2 First: Forming of One group:

a- If the number of participating teams is from 3 – 7, one group will be formed. The organizer will be on the top of the group and will be the team No. 1. Champion of previous championship or the next ranked team shall be placed next and will be the team no. 2

b- The teams will be distributed in the group as per the previous rankings.

c- A draw will be held for the teams who doesn't have the rankings of previous championship.

d- The organizer can play in the opening day of the championship and the timing will be decided by the AHF.

e- AHF has the right to make changes in the last day's match schedule, if needed, for the success of the championship.

f- after the Preliminary round for one group second round will be played as per the following:

|   |                   |
|---|-------------------|
| 2 <sup>nd</sup> of Group X 3 <sup>rd</sup> of Group               | <b>Semi Final</b> |
| 1 <sup>st</sup> of Group X 4 <sup>th</sup> of Group               |                   |
| Loser of 1 <sup>st</sup> Match X Loser of 2 <sup>nd</sup> Match   | Places 3-4        |
| Winner of 1 <sup>st</sup> Match X Winner of 2 <sup>nd</sup> Match | Places 1-2        |

### 1.7.3 Secondly: Forming of Two groups:

a- The teams will be distributed according to the Rankings of previous championship.

b- A draw will be held for the teams who doesn't have the rankings of previous championship

c- The team of the organizing federation can chose its preferred group in the first level.

d- The champion of previous championship or the next ranked team will be placed in the first level opposite to the group chosen by the team of organizing federation.

e- The technical committee of the championship has the right to amend the (timing of) matches of the organizing team as per the requirements of Television Broadcasting.

f- after the Preliminary round for two groups second round will be played as per the following:

|    |   |                   |
|----|---|-------------------|
| 1  | 2 <sup>nd</sup> Group A X 3 <sup>rd</sup> Group B |                   |
| 2  | 2 <sup>nd</sup> Group B X 3 <sup>rd</sup> Group A |                   |
| 3  | 1 <sup>st</sup> Group A X 4 <sup>th</sup> Group B |                   |
| 4  | 1 <sup>st</sup> Group B X 4 <sup>th</sup> Group A |                   |
| 5  | Loser Match No. 1 X Loser Match No. 4             |                   |
| 6  | Loser Match No. 2 X Loser Match No. 3             |                   |
| 7  | Winner Match No. 1 X Winner Match No. 4           | <b>Semi Final</b> |
| 8  | Winner Match No. 2 X Winner Match No. 3           |                   |
| 9  | Loser Match No. 5 X Loser Match No. 6             | 7 - 8             |
| 10 | Winner Match No. 5 X Winner Match No. 6           | 5 - 6             |
| 11 | Loser Match No. 7 X Loser Match No. 8             | 3 - 4             |
| 12 | Winner Match No. 7 X Winner Match No. 8           | 1 - 2             |

#### 1.7.4 Thirdly: Forming of Four groups:

a- The groups will be formed as per the articles of AHF-COC Regulations.

b- In the beginning, the draw will be delayed for the first three teams of the previous championship or the next ranked teams in addition to the organizing team to have a draw between them for the first level, after the draw has been finished for the second, third and fourth levels; and the organizer had chosen its preferred group in the first level.

c- The teams will be distributed according to their rankings of the previous championship.

d- A draw will be held for the teams who don't have the rankings of the previous championship.

#### 1.8 Players' clothing

a- During the Technical Meeting each team shall follow the beach handball rules mentioned in the article 4.8 which was published from IHF on 03<sup>rd</sup> October 2021 and in the clarifications for athletes uniform rule point 1 and point 2 and present the uniforms of the team (players, goal-keepers, technical staffs and the officials) as per the following:

- ❖ The color of first, second and third sets of clothing for players should be different (light and dark)
- ❖ The color of first, second and third sets of clothing for goalkeepers should be different (light and dark)
- ❖ The color of uniform for technical staffs and officials should be in different colors (not mixed) than the players and goal-keepers of their team and the opponent team.
- ❖ The Technical Staffs and the Officials of the team should wear matching shirts and different colors to their team and the opponent team. All the four responsible persons of the team who are present in the court during the match shall wear the same uniform totally.
- ❖ The players are allowed to use the accessories like cover or hat with the front portion is soft or solid should be turned back side to avoid any injuries. Head bar and Sun glasses in plastic with restraining tapes, therapeutic support and bandages (for knee, elbow and foot)
- ❖ The Hats or the Headbands used by the team should be in same color for all. The head cover used by the responsible of the team also be the same. The players are responsible for all their accessories. The players who doesn't complete the requirements mentioned before will not be allowed to take part in the match until they correct all the requirements related to them.

-for the Technical Committee to decide the color of the uniform, the uniforms should not have mixed colors. In case of violating this procedure a fine of USD 500 (Five Hundred US Dollars) will be applied.

**b-** The male players (only) can wear the "Stretch" with the condition of being in same colour for all the players; when there is bad weather or rainy weather the players (Men & Women) can wear long pants or full sleeve T-Shirts; wearing the Face Masks or similar to that is not permitted.

**c-** Each Player should wear the same number during the whole period of championship.

**d-** Men's Tank tops must be sleeveless and close fitting and the shorts must be above the kneecap. The women's tops must be sleeveless and close fitting as well and cover the chest. Women's must wear short tight pants with a close fit.

**e-** The Technical Committee of the championship will decide whether the uniform is suitable or not.

## 1.9 Photo Album

Each team is required to complete the attached Photo Albums and send them by Express Mailing Service (DHL) or by e-mail to the AHF Head Office in Kuwait **one month** before the start of the championship.

## 1.10 Technical meeting

**a-** All the teams must be present at the technical meeting of the championship; if any team fails to attend the meeting without any official reasons approved by AHF, a fine of 2000 US Dollars will be applied on the team.

**b-** If a team didn't attend the Technical Meeting of the Championship or didn't bring three sets of uniforms for the players and the goal-keepers also the uniform of the teams' responsible person (Technical staff and the officials) then, the Technical Committee has the right to approve the colour of the uniform of the team which is present during the meeting. The team which is not present or didn't bring three sets of uniforms should follow the decision of the Technical Committee.

**c-** Original passports of the players should be presented to the AHF Representatives.

**d-** Submit the line-up of 10 players and (4) officials to the AHF Representatives.

**e-** Match Schedule and Training Schedule for the teams would be coordinated between the Technical Committee Members and the Organizing committee during the meeting.

## 2 Administrative Section

### 2.1 Withdrawal

If a team withdraws after the draw is held, the AHF regulations concerning penalties and fines will come into force.

### 2.2 Teams' Registration

**a-** The team registration for the championship follows in response to the AHF Circular for this championship and in the Registration form attached with this announcement. Every Federation can send a delegation of 14 persons maximum with the receipt of participation fee for the Championship to AHF account according to the levels of the Federations (as mentioned in the financial section). The Registration form and the receipt shall reach AHF before the set deadline at 24:00 Hrs. (Kuwait local time).

**b-** The AHF **Head Office** in Kuwait will confirm the registration of teams upon the arrival of registration forms and the receipts before the set dead line. The Registration forms which arrives after the dead line will not be accepted.

### 3 Financial Section:

#### 3.1 Participation fee

Each Federation shall pay the participation fee as per the following levels:

**a- First Level Member Federations (3,000 USD)**

CHN – JPN – KOR – KUW – QAT – KSA – UAE - BRN – OMA – IRI

**b- Second Level Member Federations (2,000 USD)**

JOR - LIB – IRQ –TPE – KAZ – THA – PRK

**c- Third Level Member Federations (500 USD)**

AFG–BAN–HKG–IND–KGZ–MAC–MAS–MGL–NEP–PAK–PLE – PHI–TAJ– TKM – UZB – VIE -  
YEM – SRI– INA – SIN –MALDIVES – BHUTAN – EAST TIMOR - CAMBODIA - LAOS – BRU - SYR

#### **Bank details of AHF:**

**Account No.:** 01 - 101 - 001350/5  
**Bank:** Kuwait Finance House, Main Branch  
**Address:** Abdullah Mubarak Street, Kuwait  
**SWIFT CODE:** KFHOKWKW  
**IBAN NO:** KW69KFHO0000000000011010013505

#### 3.2 Accommodation Fee

**a-** The boarding and lodging of teams including three times food, water, local transportation, pick up / drop off at the International Airport and the transportation to and from the Training and Playing Halls and **3 pieces of laundry for each member of the official delegation everyday** will be provided by the local organizer. The cost of accommodation will be according to the levels of Member Federations as per the following:

**a- First Level: 150 USD Per person per day (4 Star Hotel)**  
**b- Second Level: 120 USD Per person per day (3 Star Hotel)**  
**c- Third Level: 100 USD Per person per day (2 Star Hotel)**

**b-** Maximum number of delegation will be 14 persons which are 10 players and the remaining as officials with their positions mentioned.

**3.2.1** The participating teams of higher levels cannot request for a lower level accommodation but the teams of lower level, if they wish, can request for a higher level accommodation.

This rate is valid for a maximum of **4 Single** rooms for Officials and **5 Double** rooms for Players. Extra expenses such as those of mini bar, local and international telephone



calls, fax, telex, laundry...etc. will be paid by the teams concerned by cash before the departure from the Hotel.

- If any team needs extra rooms then they can request for the approval from the organizer.

### 3.2.2 Days of stay

Announced rates will be valid during the official days of the championship only, which is from the day of arrival @ **12:00 Noon** until the day of departure @ **12:00 Noon (Local Time)**.

When calculating the accommodation fee for the teams, the days of arrival and departure will be counted as one day only in addition to that all the teams shall arrive to the organizing country at least one day before the start of the championship.

### 3.2.3 Additional days of stay

- a) Participating teams can, with the organizer's agreement, arrive early or leave later. The extra days from the official days of the championship should be coordinated with the Organizing Committee.
- b) During the AHF championship days the Number of persons per delegation can exceed (**14**) persons with the maximum limit should be (4) persons, but each team should pay an extra sum of **US \$ 30** in addition to the above mentioned accommodation costs per additional person per day. **For more than 4 persons of each delegation should contact the organizer for the availability.**

### 3.3 Unforeseen Circumstances

In case of any delay or any cancellation of the flight in the day of departure of a team due to unexpected reasons such as inconvenient flight conditions, the matter will be settled between the AHF representative and the Organizing Committee.

### 3.4 Payment of accommodation costs

All participating teams should settle the total accommodation cost with the AHF representative & the organizing federation of the championship during the Technical Meeting. The payments should be made in cash (US Dollar) hence, no traveller checks will be accepted.

**The participating teams can transfer the amount for accommodation of their delegation to the organizer 15 days prior to the championship according to their levels (150 – 120 – 100 USD) and number of days. (Please be informed that the day of arrival and the next day of the final match will be calculated as one day only).**

**For Example: 14 (persons) x 150 USD (according to the level of the teams) x 12 days (the days will be counted by night according to the global system for hotels)=\$25200.**

### **3.5 Travel and Visa Expenses**

The Travel expenses for the entire participating delegation for the outward / return journey should be borne by the teams concerned.

The participating teams shall bear the costs associated with acquiring visas; however, the participants can contact the Organizing Committee in case of any interruptions in receiving the entry visa.

### **3.6 Accident and Sickness Insurance**

The participating teams of the championship are obliged to issue insurance policies for all the players and officials, against accidents and sickness. The organizer and the AHF shall not be held legal responsibility for any accidents or sickness that may occur.

# 7

## **Asian Beach Handball Championship for Men's Youth & Women's Youth**

**(Qualification for Men's Youth & Women's Youth Beach  
Handball World Championship)**

**&**

**(Qualification for Youth Olympic Games)**

## 1. Technical Section

### 1.1 Registration:

The Federations shall give a binding confirmation of their participation through an official letter to the General Secretariat and send the registration fee according to the deadline set by AHF. In case the federations didn't send the official letter and registration fee before the deadline are not allowed to take part in the championship.

### 1.2 Eligibility to play:

**a-** The passport is the only official document to prove his eligibility to play, his nationality and the age of a player which will be checked by the Technical Committee before the start of the championship.

**b-** Players who are not officially registered in the provisional players list of **20** Players shall not be allowed to play in the competition

**c-** Minimum Age limit of the player should be **15** years as per the AHF and IHF regulations. **If a player complete the legal age limit during the championship could be included in the players' list or replaced provided he is already in the provisional list of 20 players.**

### 1.3 Team registration:

**a-** Provisionally maximum of 20 Players should be registered **one month** before the Asian championship and Asian Qualifications for the world championship and send it to the Organizing federation and Head Quarters of AHF.

**b-** Definitively 10 Players from the provisional list (20 Players) should be registered during the technical meeting.

**c-** The Registration must be on the AHF form in English language with the signature and stamp and must include the following data:

#### Officials

Surname, first name, date of birth, nationality, sex, function within the delegation and indication of the officials as **A-B-C-D** the number should **not exceed 4 persons** and shall not allowed to be changed during the entire championship. In the special circumstances like -health or emergency situations- two of them can be replaced during the championship.

Only 4 officials (Technical staffs and Officials) can be registered in the Score-sheet. Two of them will be present with the team in the court and the other two will be present behind the court which is arranged near one of the corner of the court especially for them. They are not allowed to connect with the team directly during the match.

## **Players**

Player number, first & second name, surname, date of birth, nationality, club, height, weight, passport number (date of issue and expiry)

**d-** If any federation didn't mention the required details according to above said regulations, it will be penalized as per the AHF regulations for Penalties and Fines.

### **1.4 Participation of suspended players or who are not entitled to play:**

**a-** If a suspended player (the player who has a penalty) participated, the team shall lose the match as (0:2) round and the result will be (0:10) for each round and a fine of **US\$ 5000** (Five thousand US Dollars) shall be imposed to the team with **a suspension of the player** till the end of the championship and the matter should be forwarded to the Executive Committee.

**b-** If a player who is not entitled to play (the player who is not registered in the provisional list of 20 players submitted to the AHF from the National Federation) as it is mentioned in the Article(1.3) is participated, his team shall be excluded from further participation in the on-going competition, all the **results of their matches will be nullified** and a fine of 10000 USD (Ten Thousand US Dollars) will be imposed and the matter shall be forwarded to the AHF Executive Committee for further decision.

### **1.5 Playing halls and Training Halls**

The teams will be informed about the practice fields and match fields.

### **1.6 Match Schedule:**

The matches will be played in accordance with the AHF regulations for Competition and Organization and will be announced by the AHF-Secretariat after the Draw procedures.

### **1.7 Draw**

The draw will be conducted as per the AHF regulations and the Groups will be formed in accordance with the number of participating teams as per the following regulations:

#### **1.7.1 Draw procedures of Asian Men's and Women's youth Beach Handball Championship**

**The Groups will be formed as per the following:**

- a-** One Group will be formed if the number of participating teams is from 3-4 and the matches will be played according to the league system (each team will play with other twice as the Guest and Host).

- b- One group, if the number of participating teams is from 5 – 7
- c- Two groups, if the number of participating teams is from 8 – 14
- d- Four Groups will be formed if the number of participating teams is from 15 and above.

**1.7.2 First: Forming of One group:**

- a- If the number of participating teams is from 3 – 7, one group will be formed. The organizer will be on the top of the group and will be the team No. 1. Champion of previous championship or the next ranked team shall be placed next and will be the team no. 2
- b- The teams will be distributed in the group as per the previous rankings.
- c- A draw will be held for the teams who doesn't have the rankings of previous championship.
- d- The organizer can play in the opening day of the championship and the timing will be decided by the AHF.
- e- AHF has the right to make changes in the last day's match schedule, if needed, for the success of the championship.
- f- after the Preliminary round for one group second round will be played as per the following:

|   |                   |
|---|-------------------|
| 2 <sup>nd</sup> of Group X 3 <sup>rd</sup> of Group               | <b>Semi Final</b> |
| 1 <sup>st</sup> of Group X 4 <sup>th</sup> of Group               |                   |
| Loser of 1 <sup>st</sup> Match X Loser of 2 <sup>nd</sup> Match   | Places 3-4        |
| Winner of 1 <sup>st</sup> Match X Winner of 2 <sup>nd</sup> Match | Places 1-2        |

**1.7.3 Secondly: Forming of Two groups:**

- a- The teams will be distributed according to the Rankings of previous championship.
- b- A draw will be held for the teams who doesn't have the rankings of previous championship
- c- The team of the organizing federation can chose its preferred group in the first level.
- d- The champion of previous championship or the next ranked team will be placed in the first level opposite to the group chosen by the team of organizing federation.
- e- The technical committee of the championship has the right to amend the (timing of) matches of the organizing team as per the requirements of Television Broadcasting.

f- after the Preliminary round for two groups second round will be played as per the following:

|    |   |                   |
|----|---|-------------------|
| 1  | 2 <sup>nd</sup> Group A X 3 <sup>rd</sup> Group B |                   |
| 2  | 2 <sup>nd</sup> Group B X 3 <sup>rd</sup> Group A |                   |
| 3  | 1 <sup>st</sup> Group A X 4 <sup>th</sup> Group B |                   |
| 4  | 1 <sup>st</sup> Group B X 4 <sup>th</sup> Group A |                   |
| 5  | Loser Match No. 1 X Loser Match No. 4             |                   |
| 6  | Loser Match No. 2 X Loser Match No. 3             |                   |
| 7  | Winner Match No. 1 X Winner Match No. 4           | <b>Semi Final</b> |
| 8  | Winner Match No. 2 X Winner Match No. 3           |                   |
| 9  | Loser Match No. 5 X Loser Match No. 6             | 7 - 8             |
| 10 | Winner Match No. 5 X Winner Match No. 6           | 5 - 6             |
| 11 | Loser Match No. 7 X Loser Match No. 8             | 3 - 4             |
| 12 | Winner Match No. 7 X Winner Match No. 8           | 1 - 2             |

#### 1.7.4 Thirdly: Forming of Four groups:

a- The groups will be formed as per the articles of AHF-COC Regulations.

b- In the beginning, the draw will be delayed for the first three teams of the previous championship or the next ranked teams in addition to the organizing team to have a draw between them for the first level, after the draw has been finished for the second, third and fourth levels; and the organizer had chosen its preferred group in the first level.

c- The teams will be distributed according to their rankings of the previous championship.

d- A draw will be held for the teams who don't have the rankings of the previous championship.

#### 1.8 Players' clothing

a- During the Technical Meeting each team shall follow the beach handball rules mentioned in the article 4.8 which was published from IHF on 03<sup>rd</sup> October 2021 and in the clarifications for athletes uniform rule point 1 and point 2 and present the uniforms of the team (players, goal-keepers, technical staffs and the officials) as per the following:

- ❖ The color of first, second and third sets of clothing for players should be different (light and dark)
- ❖ The color of first, second and third sets of clothing for goalkeepers should be different (light and dark)

- ❖ The color of uniform for technical staffs and officials should be in different colors (not mixed) than the players and goal-keepers of their team and the opponent team.
- ❖ The Technical Staffs and the Officials of the team should wear matching shirts and different colors to their team and the opponent team. All the four responsible persons of the team who are present in the court during the match shall wear the same uniform totally.
- ❖ The players are allowed to use the accessories like cover or hat with the front portion is soft or solid should be turned back side to avoid any injuries. Head bar and Sun glasses in plastic with restraining tapes, therapeutic support and bandages (for knee, elbow and foot)
- ❖ The Hats or the Headbands used by the team should be in same color for all. The head cover used by the responsible of the team also be the same. The players are responsible for all their accessories. The players who doesn't complete the requirements mentioned before will not be allowed to take part in the match until they correct all the requirements related to them.

-for the Technical Committee to decide the color of the uniform, the uniforms should not have mixed colors. In case of violating this procedure a fine of USD 500 (Five Hundred US Dollars) will be applied.

**b-** The male players (only) can wear the "Stretch" with the condition of being in same colour for all the players; when there is bad weather or rainy weather the players (Men & Women) can wear long pants or full sleeve T-Shirts; wearing the Face Masks or similar to that is not permitted.

**c-** Each Player should wear the same number during the whole period of championship.

**d-** Men's Tank tops must be sleeveless and close fitting and the shorts must be above the kneecap. The women's tops must be sleeveless and close fitting as well and cover the chest. Women's must wear short tight pants with a close fit.

**e-** The Technical Committee of the championship will decide whether the uniform is suitable or not.

## 1.9 Photo Album

Each team is required to complete the attached Photo Albums and send them by Express Mailing Service (DHL) or by e-mail to the AHF Head Office in Kuwait at least **one month** before the start of the championship.

## 1.10 Technical meeting

**a-** All the teams must be present at the technical meeting of the championship; if any team fails to attend the meeting without any official reasons approved by AHF, a fine of 2000 US Dollars will be applied on the team.



**b-** If a team didn't attend the Technical Meeting of the Championship or didn't bring three sets of uniforms for the players and the goal-keepers also the uniform of the teams' responsible person (Technical staff and the officials) then, the Technical Committee has the right to approve the colour of the uniform of the team which is present during the meeting. The team which is not present or didn't bring three sets of uniforms should follow the decision of the Technical Committee.

**c-** Original passports of the players should be presented to the AHF Representatives.

**d-** Submit the line-up of 10 players and (4) officials to the AHF Representatives.

**e-** Match Schedule and Training Schedule for the teams would be coordinated between the Technical Committee Members and the Organizing committee during the meeting.

## **2 Administrative Section**

### **2.1 Withdrawal**

If a team withdraws after the draw is held, the AHF regulations concerning penalties and fines will come into force.

### **2.2 Teams' Registration**

The team registration for the championship follows in response to the AHF Circular for this championship and in the Registration form attached with this announcement. Every Federation should send a delegation of 14 person maximum with the receipt of participation fee for the Championship to AHF account according to the levels of the Federations (as mentioned in the financial section). The Registration form and the receipt shall reach AHF before the set deadline at 24:00 Hrs. (Kuwait local time).

The **AHF Head Office** in Kuwait will confirm the registration of teams upon the arrival of registration forms and the receipts before the set dead line. The Registration forms which arrives after the dead line will not be accepted.

## **3 Financial Section:**

### **3.1 Participation fee**

Each Federation shall pay the participation fee as per the following levels:

**a- First Level Member Federations (3,000 USD)**

CHN – JPN – KOR – KUW – QAT – KSA – UAE - BRN – OMA – IRI

**b- Second Level Member Federations (2,000 USD)**

JOR - LIB – IRQ –TPE – KAZ – THA – PRK

**c- Third Level Member Federations (500 USD)**

AFG–BAN–HKG–IND–KGZ–MAC–MAS–MGL–NEP–PAK–PLE – PHI –TAJ– TKM – UZB – VIE  
YEM – SRI– INA – SIN –MALDIVES – BHUTAN – EAST TIMOR - CAMBODIA - LAOS – BRU  
- SYR

**Bank details of AHF:**

**Account No.:** 01 - 101 - 001350/5  
**Bank:** Kuwait Finance House, Main Branch  
**Address:** Abdullah Mubarak Street, Kuwait  
**SWIFT CODE:** KFHOKWKW  
**IBAN NO:** KW69KFHO0000000000011010013505

**3.2 Accommodation Fee**

**a-** The boarding and lodging of teams including three times food, water, local transportation, pick up / drop off at the International Airport and the transportation to and from the Training and Playing Halls and **3 pieces of laundry** for each member of the official delegation everyday will be provided by the local organizer. The cost of accommodation will be according to the levels of Member Federations as per the following:

**a- First Level: 120 USD Per person per day (4 Star Hotel)**  
**b- Second Level: 100 USD Per person per day (3 Star Hotel)**  
**c- Third Level: 80 USD Per person per day (2 Star Hotel)**

**b-** Maximum number of delegation will be 14 persons which are 10 players and the remaining as officials with their positions mentioned.

**3.2.1** The participating teams of higher levels cannot request for a lower level accommodation but the teams of lower level, if they wish, can request for a higher level accommodation.

This rate is valid for a maximum of **4 Single** rooms for Officials and **5 Double** rooms for Players. Extra expenses such as those of mini bar, local and international telephone calls, fax, telex, laundry...etc. will be paid by the teams concerned by cash before the departure from the Hotel. **If any team needs extra rooms then they can request for the approval from the organizer.**

### 3.2.2 Days of stay

Announced rates will be valid during the official days of the championship only, which is from the day of arrival @ **12:00 Noon** until the day of departure @ **12:00 Noon (Local Time)**.

When calculating the accommodation fee for the teams, the days of arrival and departure will be counted as one day only in addition to that all the teams shall arrive to the organizing country at least one day before the start of the championship.

### 3.2.3 Additional days of stay

- a) Participating teams can, with the organizer's agreement, arrive early or leave later. The extra days from the official days of the championship should be coordinated with the Organizing Committee.
- b) During the AHF championship days the Number of persons per delegation can exceed (14) person With the maximum limit should be (4) persons, but each team should pay an extra sum of **US \$ 30** in addition to the above mentioned accommodation costs per additional person per day. **For more than 4 persons of each delegation should contact the organizer for the availability.**

### 3.3 Unforeseen Circumstances

In case of any delay or any cancellation of the flight in the day of departure of a team due to unexpected reasons such as inconvenient flight conditions, the matter will be settled between the AHF representative and the Organizing Committee.

### 3.4 Payment of accommodation costs

All participating teams should settle the total accommodation cost with the AHF representative & the organizing federation of the championship during the Technical Meeting. The payments should be made in cash (US Dollars) as no transfers or traveller checks will be accepted.

The participating teams can transfer the amount for accommodation of their delegation to the organizer 15 days prior to the championship according to their levels (120 – 100 – 80 USD) and number of days. (Please be informed that the day of arrival and the next day of the final match will be calculated as one day only).

For Example: 14 (persons) x 120 USD (according to the level of the teams) x 12 days (the days will be counted by night according to the global system for hotels)=\$20160.

### 3.5 Travel and Visa Expenses

The Travel expenses for the entire participating delegation for the outward / return journey should be borne by the teams concerned.

The participating teams shall bear the costs associated with acquiring visas; however, the participants can contact the Organizing Committee in case of any interruptions in receiving the entry visa.

### **3.6 Accident and Sickness Insurance**

The participating teams of the championship are obliged to issue insurance policies for all the players and officials, against accidents and sickness. The organizer and the AHF shall not be held legal responsibility for any accidents or sickness that may occur.