



BYLAWS OF ASIAN HANDBALL FEDERATION

Article 1	<p><i>Definition: The Definition for these words in the Bylaws is:</i></p> <ol style="list-style-type: none"> (1) The Federation or AHF: The Asian Handball Federation. (2) The International Federation: The International Handball Federation (3) Member Federation: National Federation which governs the handball game in its country and is affiliated with the Asian Handball Federation (4) The Congress: The Congress of AHF. (5) The Council: The Council of AHF. (6) The Executive Committee: The Executive Committee of AHF. (7) President of the Federation: The President of AHF (8) Secretary General: The Secretary General of AHF (9) Treasurer: The Treasurer of AHF (10) Main Office: The Federation's Secretariat at the Headquarters office.
Article 2	<p><i>Establishment & Headquarters:</i></p> <p>The Asian Handball Federation was established in the Month of January in the year 1974 in Kuwait and the Headquarters are located in Kuwait.</p>
Article 3	<p><i>Official language:</i></p> <ol style="list-style-type: none"> (1) - English is the official language of the Federation. (2) - All correspondences and minutes should be in English and Arabic languages.
Article 4	<p><i>Aims and Goals of AHF:</i></p> <ol style="list-style-type: none"> (1) Spreading and developing the handball in Asian continent and improving the Technical standard of the game. (2) Organizing Asian Championships and World championship qualifications of various categories approved by the International Handball Federation. (3) Drawing up the rules and regulations for Organizing the Asian Championships and World Cup qualifications in line with the international federation's rules & regulations. (4) Following the international rules and principles of the game, preparing the rules and regulations for the game, Ensuring the implementation of those rules and regulations and preventing any violation of the rules and the decisions issued by the International Handball Federation and CAS. (5) Organizing and supervising all Asian championships, Qualifications for World Championships and Qualifications for Olympic Games. (6) Maintaining the Ethics of Handball and supporting it. (7) Mediating and settling all the disputes that may arise between member federations. (8) Giving advice and suggestion to the Member Federations, when required, for the



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	<p>benefit of handball game, technically and morally.</p> <p>(9) Fighting against Doping to prevent the players' health.</p> <p>(10) Strengthening friendship and mutual relationship between Asian Youths and handball family's officials by organizing championships and tournaments of all levels and different activities.</p> <p>(11) Promoting new member federations.</p> <p>(12) Promoting the Asian Referees and Coaches and Developing their Technical Levels and upgrading them.</p> <p>(13) Promoting and Developing the Technical Levels of Junior and Youth players of both genders.</p> <p>(14) Promoting Mini and Beach handball.</p> <p>(15) AHF owns enjoying all the rights of its activities and events (competitions – congress – courses – teaching materials – social media materials) especially the advertising rights, marketing the TV rights, other electronical and visual printing rights. Also, it can transfer these rights to a marketing agent of AHF.</p>
<p>Article 5</p>	<p><i>Membership:</i></p> <p>The membership of AHF is available to all Asian National Federations which are officially recognized in their countries.</p>
<p>Article 6</p>	<p><i>Applying for Membership:</i></p> <p>All Federations who apply for the affiliation of AHF Membership have to address their written applications to the AHF Secretary-General with the following particulars:</p> <p>(1) Name and address of applicant Federation.</p> <p>(2) The official address of the federation and the means of communication with the applicant federation along with an official letter from NOC accredited by the IOC.</p> <p>(3) Names and addresses of council members of the applicant federation along with an official letter from NOC accredited by the IOC.</p> <p>(4) A copy of Bylaws and Regulations related to the Competitions and Referees in English language and the Bylaws should be approved by the IHF and AHF.</p> <p>(5) Should be recognized by the IOC that this is the only organization for Handball.</p> <p>(6) Information about the applicant federation's activities in its country since it has been established.</p> <p>(7) The Federation applying for membership may be granted a provisional membership by Council or by the Executive Committee after submitting all the required documents and the membership will be approved in the first meeting of the Congress after submitting the application.</p>
<p>Article 7</p>	<p><i>Conditions for the Admission</i></p> <p>The National Federation's statutes, in conformity with the AHF standard statutes, shall be enclosed in the application for membership and shall contain the following mandatory provisions:</p> <ul style="list-style-type: none"> • Permanent compliance with the Statutes, Regulations and decisions of the AHF and IHF.



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	<ul style="list-style-type: none"> • Compliance with the Rules of the Game applicable • Recognition of the AHF adjudicating bodies and Court of Arbitration for Sport, as specified in these Statutes • Independent management of their missions and guarantee that their own affairs are not influenced by any third parties • Having their own budget and courts to play handball. <p>Violations of this paragraph shall be subject to the provisions of the Regulations concerning Penalties and Fines.</p>
<p>Article 8</p>	<p><i>Member Federations' Obligations</i></p> <p>Member Federations have the following obligations:</p> <ol style="list-style-type: none"> a. full compliance with the Statutes, Regulations, directives and decisions of the AHF bodies at any time as well as the decisions of the Court of Arbitration for Sport (CAS). b. participation in and completion of competitions organized by the AHF if qualified; c. settling membership fee if due; d. ensuring that their own members comply with the Statutes, Regulations, directives and decisions of the AHF bodies; e. compliance with the Rules of the Game; f. full compliance with all other duties arising from these Statutes and other Regulations. <p>Violation of the above-mentioned obligations by any Member Federation shall be subject to sanction according to the AHF Regulations for Penalties and Fines.</p>
<p>Article 9</p>	<p><i>Rights and Responsibilities of the Member Federations:</i></p> <ol style="list-style-type: none"> (1) Strictly abiding the regulations and by-laws rectified by the Congress. (2) Adopting the Bylaws of Asian Handball Federation, without conflicting with the provisions of this law. (3) The Member Federation is obliged to notify the timing of Election Congress to AHF one month before the Congress is being held. AHF has the right to send an official representative to attend the congress. (4) Participating in Asian competitions and championships and in the congress when they have the eligibility. (5) Sending the proposals to include in the Agenda of Congress. (6) Naming the Nominees for the Presidency, Council, Technical Committee and Legal Bodies of AHF according to the Bylaws and Regulations of AHF and the decision of the Council. (7) Participating in the Handball development programme. (8) Practicing all other rights of the constitution of AHF and all the regulations which are implemented.



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Article 10	<p><u>Non-Discrimination:</u></p> <p>(1) The AHF tolerates no discrimination of any kind against a country, private person or groups of people on the grounds of racial origin, gender, language, religion or politics.</p> <p>(2) Organisers of official AHF events (competitions, Congresses, conventions, training seminars, symposia etc.) shall be compelled to make a declaration to that effect before the AHF allocates the event.</p> <p>(3) Violation of this article shall be subject to the provisions stated in the Regulations concerning Penalties and Fines.</p>
Article 11	<p><u>Boycott</u></p> <p>Member Federations shall not boycott officially scheduled AHF competitions or refuse referees, officials, players, teams or technical delegates for any reason. Violation of this article shall be subject to the provisions stated in the Regulations concerning Penalties and Fines.</p>
Article 12	<p><u>Promoting Friendship</u></p> <p>The AHF shall promote and strengthen friendship and mutual understanding among its Members. Every person and organisation involved in the game is obliged to observe the Statutes, Regulations and the principles of fair play.</p>
Article 13	<p><u>Fairness</u></p> <p>The AHF shall be committed to fairness in sport and prohibit any attempts at unfair performance improvement.</p> <p>The prevention of any use of doping shall be of special concern. The WADA Code and standards in force shall be an integral part of the Anti-Doping Regulations.</p> <p>Any kind of corruption, bribery or undue influence, including receiving or accepting any kind of undue advantage or gifts shall be subject to sanctions pursuant to the Regulations concerning Penalties and Fines and the Legal Provisions.</p>
Article 14	<p><u>Suspension - withdrawal of membership - Resignation</u></p> <p>At the Executive Committee's request, the AHF Council can warn and/or penalise Member Federations which have violated the AHF Statutes.</p> <ol style="list-style-type: none"> 1. Warnings shall be made in writing, and all Member Federations shall be informed at the same time. 2. The highest fine may be imposed by the Council. 3. AHF membership shall be forfeited: <ol style="list-style-type: none"> a. for violations of the AHF Statutes, Regulations, and resolutions, decided by a two-thirds majority of votes cast at the Congress b. if the Member Federation concerned no longer has the character of a National Federation, decided by a two-thirds majority of votes cast at the Congress c. if the Council cancels it because the prescribed fees have not been paid, at the earliest six months after their due date. 4. A Member Federation wishing to resign its AHF membership must <ol style="list-style-type: none"> a. inform the AHF accordingly, by registered letter. The resignation shall become effective three months after the AHF has received the letter of resignation. b. fulfil its financial obligations towards the AHF. In case of resignation, Member Federations are not entitled to a share of the AHF assets.



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Article 15	<p>The Congress: The Congress is the highest policy making authority and is composed of: (1) Members of AHF Council. (2) Representative of Member Federations.</p>
Article 16	<p>Conditions of attending the Congress: (1) Member Federation's and Representatives: a- The Member Federation must have fulfilled its financial and moral obligations. b- The Federation should be represented by not more than two delegates holding an official letter authorizing them to attend the Congress and vote for their Federation. It should be mentioned in the letter that who will vote for his Federation. c- Every Member Federation has only One (1) vote in the Congress. d- Both Delegates must be the citizens of the Country they represent its Federation. e- Should any Federation fail to fulfill the conditions of attending the Congress, its right to voting shall be forfeited, but may attend as observer only. (2) Council Members and Guests: a- The AHF Council Members have the right to attend the Congress with no right of voting. b- Guests of the Federation and the invited honorary members to attend the Congress are considered observers. They may participate in the discussion if they are asked, with no right of voting.</p>
Article 17	<p><i>The Congresses of AHF</i> 1) The Ordinary Congress: a- The Congress holds an ordinary meeting once in every two years after the Congress meeting for electing the Council. The Ordinary Congress meeting will be legal by the presence of the absolute majority of members registered in the Federation and who have settled their annual membership fees. If quorum is not complete, the meeting will be postponed for one hour and will be held again. It will be legal by the presence of at least one-third (1/3) of the members who have the right to attend the meeting. b- The Agenda will be composed as per the following notes: 1. Opening of the Congress. 2. Ratifying the minutes of the last meeting of Congress. 3. Ratifying the administration report of AHF. 4. Ratifying the financial report of AHF. 5. Discussing the Proposals submitted by the Council and the Member Federations.</p>



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6. Considering the Reports of the chairmen of following Sub-Committees:

- Competition & Organization Committee (COC)
- Playing Rules & Referees Committee (PRC)
- Coaching & Methods Committee (CCM)
- Promotion and Public Relation Committee (CPP)
- Medical Committee (MC)
- Marketing Committee (MKC)
- Under Developed Countries Committee (UDC)
- Youth and School Handball Committee (CYSH)

7. Accepting the applications for the membership of AHF according to the Article no. (6) of this Bylaws.

8. Fixing the date and venue for the next Congress.

2) The Ordinary Congress for electing the Council Members:

Congress meeting for electing the Council members of AHF.

a- Ordinary Congress shall be held to elect the new Council members every Four (4) years during the Olympic Games, if held and wherever it may be and the Congress should be held before IHF Congress. For the Meeting to be legal, all the procedures of holding an Ordinary Congress should be followed. If the Olympic Games are not organized, the Congress shall be held in the stipulated period in any place where the Council thinks suitable before the set date for IHF Congress.

b- The Agenda will be composed of following points:

1. Opening of the Congress.
2. Counting the votes of those who have the right to attend, vote and elect the Council Members in the Congress.
3. Ratifying the minutes of the last Congress
4. Ratifying the Administrative report of AHF.
5. Ratifying the financial report of AHF.
6. Considering the Reports of the Chairmen of following Sub-Committees:
 - Competition & Organization Committee
 - Playing Rules & Referees Committee
 - Coaching & Methods Committee
 - Promotion and Public Relation Committee
 - Medical Committee



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	<ul style="list-style-type: none"> - Marketing Committee - Under Developed Countries Committee. - Youth and School Handball Committee <ol style="list-style-type: none"> 7. Reviewing the Proposals submitted by the Council and Member Federations. 8. Clearing the Council's responsibilities for the previous term. 9. Selecting Three (3) members from the Congress to supervise the election process. 10. Election of the President of AHF (from the country where the Head Office is located). 11. Election of the 1st Vice-President of AHF. 12. Election of four Vice-Presidents of AHF. 13. Election of the Secretary General. 14. Election of Treasurer (from the country where the Head Office is located). 15. Election of five (5) members of the Council. 16. Election of the female member. 17. Election of the Federation's Representative to IHF among the elected members 18. Appointing Legal Auditors. 19. Accepting the applications for the membership of AHF according to the Article no. (6) of this Bylaws. <p>(3) Extraordinary Congress:</p> <ol style="list-style-type: none"> 1. The Extra-ordinary Congress should be convened by the President in the following situations: <ol style="list-style-type: none"> a. If a decision has been taken by the Council mentioning the reasons. b. A written request to be submitted by two-thirds (2/3) of the members who have the right to attend the Congress and vote by justifying the holding of such Congress. c. To elect the Council Members when the vacancies increased to more than four positions also within 6 months from the vacancy. 2- The Extra-ordinary Congress shall be held within three months from the date of consenting to its holding and the agenda will be confined to the discussion of the reason for which the Congress was convened. 3- The meeting will be considered legal by the presence of, at least two-thirds (2/3) of members who have the right to attend. The Decisions of this meeting will be considered legal, at least when the majority of two-thirds (2/3) approved. If quorum is not complete, the meeting will be postponed for One (1) hour; if the quorum is still not complete the meeting will be cancelled and considered not held.
Article 18	<p><i>Procedures of holding the Ordinary Congress:</i></p> <ol style="list-style-type: none"> (1) The invitation shall be extended by the Federation to member federations to attend the Congress, at least Four (4) months before the stipulated date of the meeting. (2) Member Federations must send the names of their candidates for the membership of the Council, Chairman and Members of the Working-Committees. Federation should also



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	<p>send its proposals during a period of not more than One (1) month from the date they receive the invitation for the meeting before the congress meeting for electing the council.</p> <p>(3) The Federation should send the agenda of the Congress along with members' proposals and nominations (When the meeting includes elections of the Council) attached with the administrative and financial reports and any other instructions at a date not less than One (1) month from the date of Congress meeting.</p> <p>(4) Nominations and proposals received by the Federation after the deadline would not be considered</p>
<p>Article 19</p>	<p>General Rules:</p> <p>(1) The new council shall convene its first meeting immediately after the Congress for appointing the Chairmen for the AHF Commissions who are not in the Council and for appointing the Executive Committee Members.</p> <p>(2) Congress decisions shall be effected and obligatory to the Member Federations and the Council Members after Thirty (30) days from the Congress meeting. Congress may vote for the decision's effectiveness immediately or defer it for a longer period.</p> <p>(3) The Congress shall not consider any subject other than the agenda unless a request is submitted by two-thirds (2/3) of Congress eligible members to add such topics to the agenda for discussion, except the proposals regarding the articles of the statutes which should not be included in these items.</p> <p>(4) Voting on proposals will be by raising the hands or by any other means to be agreed upon, and the proposal shall be considered ratified with agreement of majority.</p> <p>(5) Voting for members' nominations for the Councils positions shall be by raising the hands if there is one person nominated for the post. If there is more than one nomination for a certain post, secret voting shall take place.</p>
<p>Article 20</p>	<p>The Council: The Council is composed of:</p> <ol style="list-style-type: none"> (1) The President of AHF (2) The 1st Vice-President of AHF (3) Four Vice-Presidents of AHF (4) Secretary General (5) Treasurer (6) Five elected members. (7) One Female member. (8) AHF Representative for IHF (9) Chairmen of the AHF Committees (COC-PRC-CCM-MC-CPP-MKC-UDC-CYSH) who will be chosen by the Council.
<p>Article 21</p>	<p>Conditions for the nominated Member of the Council:</p> <p>(1) The candidates can be nominated by any Member Federation of AHF.</p>



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	<p>(2) Should not be less than Thirty (30) years of age during the nomination.</p> <p>(3) The candidates must have an experience in the field of Handball for at least 8 years.</p> <p>(4) A Council Member can nominate himself for the Council in his same position if he had completed at least one full term as a council member.</p> <p>(5) The Presidential candidate must have at least 8 years' experience as a council member of National Federation or AHF Council or IHF Council.</p> <p>(6) The candidate for membership of council should have at least 4 years' experience as a council member of National Federation or AHF Council or IHF Council.</p> <p>(7) Should not be sentenced to a criminal offence or a misdeed or shouldn't have made an offence which will breach the honor or honesty, unless he has been rehabilitated.</p>
<p>Article 22</p>	<p><i>Depriving the membership of the Council:</i></p> <p>The Council member will be deprived of membership in the following cases:</p> <p>(1) Demise.</p> <p>(2) Resignation.</p> <p>(3) Absence from Three (3) consecutive meetings without giving any reason in writing. A determination in this regard should be issued by the Council.</p> <p>(4) If a member lose the legal capacity or indulges in any discourteous conduct which may damage in any way the reputation of the Federation.</p> <p>In case of vacancy in Council's executive positions due to one of the reasons mentioned, the Congress will appoint one of its members to fill the vacancy for the remaining period of the Council.</p> <p>If there is more than four vacancies in the Council and the remaining period of the council exceeds 6 months, an extra-ordinary Congress shall be convened within six months to elect the Council members who will complete the vacancies.</p> <p>In case of any vacancy of Council's positions due to one of the reasons mentioned, the substitute will be elected in the next Ordinary Congress.</p>
<p>Article 23</p>	<p><i>Meetings of the Council:</i></p> <p>(1) The Council will hold an ordinary meeting at least once in a year. The quorum for legal Council meeting will be the attendance of more than half of its members.</p> <p>(2) If the quorum is not complete, meeting shall be postponed for a day. Then the meeting will be legal by the attendance of one-third of the Council Members and the President or one of the Vice Presidents is present.</p> <p>(3) The Council may hold an Extra-ordinary meeting when requested by the President or upon the request of one-third of Council members, if there is a necessary, provided the President or one of the Vice Presidents must be present.</p>



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Article 24	<p><i>Responsibilities of the Council:</i></p> <ol style="list-style-type: none">(1) Executing Congress decisions.(2) Appointing the Executive Committee.(3) Forming the following AHF Commissions and determining their responsibilities:<ul style="list-style-type: none">- Competition & Organization Commission.- Playing Rules & Referees Commission.- Coaching & Methods Commission.- Promotion and Public Relations Commission.- Medical Commission.- Marketing Commission.- Under developed countries Commission.- Youth and School Handball Commission.(4) Approving the by-laws and regulations for the various Commissions.(5) Setting up and controlling the by-laws for administrative and financial affairs.(6) Settling any disputes which may arise between members and to give them the advice and guidance.(7) Drawing up the calendar of activities of the Federation.(8) Considering the applications for the Membership of the Federation and take them to the Congress. Awarding temporary membership to the new member federations until the next Congress.(9) Considering the proposals of Member Federations.(10) Reviewing budgets, administrative and financial reports before submitting them to the Congress.(11) Applying international regulations regarding the players and their transfers.(12) Setting up Regulations for penalties and fines based on the By-laws.(13) Taking decisions on the matters which were not stated in the statutes and organizing the Federation's affairs, provided that these matters and affairs should be referred to in the annual report.(14) Explanation of the statutes and by-laws.(15) Dispensing the Chairman or any member(s) of a Working Committee before the expiry of his term and may ask a suitable member(s) to take over the responsibilities of the Chairman, Member or those who were retired.(16) The Council has the right to dissolve a Working Committee or all the Commissions and re-compose it for positive reasons which satisfy the council.(17) The Council has the right to take Decisions in the emergency situations by passing on. In this case the decisions should be unanimous.(18) Employing, promoting and discharging the employees of the Federation.(19) Taking important financial decisions inside the frame of the Budget and making the agreement for the Budget of the Commissions.
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	<p>(20) Submitting the Proposals to the Congress.</p> <p>(21) Reviewing the administrative and Technical reports submitted from the Member Federations to the Congress and giving necessary advices.</p> <p>(22) Forming a Working Group for completing certain duties.</p> <p>(23) Presenting the Commemorative Plaques and Certificates to the Best Member Federations.</p> <p>(24) Appointing a Representative of the Federation for International Friendly Matches organized by the Member Federations.</p> <p>(25) Taking decisions in urgent matters related to the Congress, provided these decisions should be submitted during the next Congress for the approval.</p> <p>(26) Suspend or Frozen one of the Council Members or one of the Member Federations if they acted in serious violations, after proper investigations provided these decisions should be submitted during the next Congress for the approval.</p> <p>(27) Selecting One of the Council Members to represent in the Executive Committee of AHF.</p> <p>(28) Approving the Contracts and Agreements in which the AHF will be a part.</p>
<p>Article 25</p>	<p><i>The Executive Committee of AHF:</i></p> <p><i>(1) The Executive Committee of AHF will be composed of:</i></p> <ol style="list-style-type: none"> a. President of AHF b. The First Vice-President of AHF c. Secretary-General d. Treasurer e. A Council member selected by the Council <p><i>(2) Meetings of the Executive Committee:</i></p> <p>The Executive Committee will hold a meeting at least once in every Six months or whenever necessary, provided the majority of its Members shall attend and the Decision will be taken with the Majority of attendees.</p> <p><i>(3) Responsibilities of the Executive Committee:</i></p> <ol style="list-style-type: none"> a. Executing the decisions of the Council. b. Supervising the work of all committees of the Federation and controls the administrative, financial and technical affairs of the Federation. c. Taking prompt decisions when necessary in between the Meetings of the Council. d. Applying the Penalties and Fines mentioned in the Regulations for Penalties. e. Appointing, promoting and controlling the employees.



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	<ul style="list-style-type: none"> f. All decisions taken by the Executive Committee should be effective from when it is issued, provided to be submitted to the Council for the approval. g. Forming the Technical Committees to supervise during the Asian Championships and Qualifications. h. Selecting the Commission Members. i. Adding or replacing one of the commission members. j. Selecting and ratifying the applications of the Member Federations for hosting the Asian Championships and Qualifications for the next two years. k. Explaining the Regulations of AHF.
<p>Article 26</p>	<p><i>Responsibilities of the President of AHF:</i></p> <p>(1) The President shall represent the Federation on all occasions before the others, also before the court during the disputes where the AHF will be a part, as its spokesman in the name of AHF.</p> <p>(2) The President shall preside over the meetings of the Congress, Council and the Executive Committee.</p> <p>(3) Shall sanction and sign agreements and contracts which are approved by the Council.</p> <p>(4) Shall control technical, administrative and financial matters of AHF and sign cheques and financial matters of the Federation with the Treasurer.</p> <p>(5) Attending and Presiding the meetings of all the Working Committees of the Federation.</p>
<p>Article 27</p>	<p><i>Responsibilities of the Vice-Presidents:</i></p> <p>During the absence of the President due to illness or travel, the First Vice-President will take all the responsibilities, In case of absence of the first vice-president due to illness or travel the elder vice-president will take the responsibilities of the President of AHF.</p>
<p>Article 28</p>	<p><i>Responsibilities of the Secretary-General:</i></p> <ul style="list-style-type: none"> 1) He calls for the meetings and makes necessary arrangements and procedures for holding the Congress, the Council and the Executive Committee. He writes the minutes of said meetings and prepares the Agenda for those meetings with the President. 2) He will be in charge of all administrative affairs and implement the Federation's decisions and he will be responsible for the staffs of AHF. 3) He shall be responsible for all correspondence of the Federation and shall sign the letters, except those considered necessary by the Council for signature of the President provided these correspondences shall be submitted to the Council. 4) He should take care of all the office records, contracts, agreements, all the documents and correspondences of AHF. 5) Reviewing the applications of affiliation before presenting to the Council.



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	<ol style="list-style-type: none"> 6) Issuing a bulletin for covering the news of AHF and Member Federations. 7) Signing cheques and financial matters of AHF with the Treasurer in the absence of the President. 8) He shall attend all committee meetings. 9) Preparing and presenting the topics from the Member Federations to the Council and the Executive Committee. 10) Preparing the administrative report about the AHF activities and presenting it to the Council and the Congress.
<p>Article 29</p>	<p><i>Responsibilities of the Treasurer:</i></p> <ol style="list-style-type: none"> 1) He shall be responsible for AHF incomes and expenses and take care of the Archives, Documents and Financial Records of AHF. 2) Depositing the AHF revenue in the Bank chosen by the Council. 3) Implementing the decisions of the Council and the Executive Committee related to the financial affairs. 4) Signing cheques and Financial Matters with the President or the Secretary-General according to the situations. 5) Making the financial report of the AHF and presenting it to the Council and the Congress and preparing the Budget for the next financial year. 6) He shall prepare a statement of expenditure, which will be approved by the Council, and present to the Executive Committee of AHF. 7) Maintaining an imprest account of US\$1000 for petty cash expenses.
<p>Article 30</p>	<p>Responsibilities of the commissions of AHF:</p> <p>The responsibilities of the commission will lay on the cooperation between them in activating the tasks of the Commissions of AHF, and those commissions are:</p> <ol style="list-style-type: none"> 1. - Competition & Organization Commission 2. - Playing Rules & Referees Commission 3. - Coaching & Methods Commission 4. - Promotion and Public Relations Commission 5. - Medical Commission 6. - Marketing Commission 7. - Under Developed Countries Commission. 8. - Youth and School Handball Commission. 9. - Arbitration Commission. 10. - Ethics Commission. <p><i>1. Competition & Organization Committee:</i></p> <p><u>The following tasks shall be incumbent upon this Commission:</u></p> <ol style="list-style-type: none"> a. Organizing AHF Competitions according to the Bylaws and Regulations for Organization and Competition. b. Drawing up Regulations for AHF Competitions and Qualifications for world championships.



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- c. Drawing up the Calendar of events of AHF.
- d. Cooperate with the other Commissions of AHF.
- e. Instructing and supporting the respective commissions or persons responsible in the Member Federations and above all in compiling the basic documents required for handball(technical installations, competitions, announcements, guidelines)
- f. Supervise and Co-ordinate with the organizing committee of the Asian Championships and Qualifications in planning the tasks of the Opening and Closing Ceremonies of AHF events.

2 - Playing Rules & Referees Committee:

The following tasks shall be incumbent upon this Commission:

- a. Arranging Referees' Seminar and Courses at Continental level.
- b. Choosing and coaching the Referees participating in the AHF Competitions.
- c. Supervise the IHF and AHF Referees in the Asian Continent.
- d. Issuing the Badges for International and Continental Referees.
- e. Training and Recognizing the Instructors.
- f. Nominate International Referees who has been approved by the Council or Executive Committee of the Federation.
- g. Cooperate with other commissions of the Federation.
- h. Instructing and supporting the respective commissions or persons responsible in the Member Federations.
- i. Training the Referees with International Programs (GRTP) arranged by IHF.
- j. Arranging the Instruments for Education and Demonstration.

3 - Coaching & Methods Committee:

The following tasks shall be incumbent upon this Commission:

- a. Analyzing the Asian competitions and games and drawing up proposals on the future content, organization and the structure of handball in the continent.
- b. Holding seminars and courses for the Coaches in Continental level.
- c. Compiling teaching materials and holding basic and advanced training Courses for Coaches in the continental level.
- d. Recognizing and Training the lecturers.
- e. Promoting the School and Mini-Handball
- f. Cooperation with all other committees of AHF
- g. Instructing and supporting the respective commissions or persons responsible in the Member Federations.
- h. Registration, classification and expanding the list of technical issues (films, video, photos, posters) in the field of training.
- i. Participating in the discussions related to the amendments in the rules of the game in cooperation with the Playing Rules and referees Commission.



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4 - Promotion and Public Relations Committee:

The following tasks shall be incumbent upon this Commission:

- a. Support the Executive Committee in the matters of public relations of AHF (media, publications, online).
- b. Compiling a catalogue, films, photos and posters and paintings about the History of AHF.
- c. Create a library to meet the needs of the member federations in the various areas of the game.
- d. Preparing, coordinating and producing teaching and promotional materials.
- e. Cooperation with all other committees of AHF
- f. Instructing and supporting the similar commissions or persons responsible in the Member Federations.

5 - Medical Committee:

The following tasks shall be incumbent upon this Commission:

- a. Checking the Doping Reports of the Players.
- b. Initiating the exchange of experience on sports medicine and participating in international medical symposia.
- c. Drawing up publications and teaching and cultural programs in the field of sports medicine and circulating to all member federations.
- d. Cooperate with the COC in all competitions and courses.
- e. Cooperation with CCM and PRC during the training courses and in the things related to the preparation of Referees in medical terms.
- f. Guide and support the similar responsible persons or commissions of the Member Federations.
- g. Coordination with the medical committee and with the Anti-Doping office of International Handball Federation.
- h. Cooperation with all other committees of AHF

6 - Marketing Committee:

The following tasks shall be incumbent upon this Commission:

- a. Development of Asian Handball Federation's resources by marketing the advertising rights, television and radio broadcasts and through the Internet and mobile for the various tournaments.
- b. Drafting the Contracts with sponsors and advertisers and display the wordings to the Council and the Executive Committee of the Federation for discussion and ratification.
- c. Define the product of tournaments and courses organized by the Asian Federation.
- d. Coordinating the Calendar of events with the COC to achieve the highest return on View and, thus, achieve the highest return material.
- e. Making agreement with the advertising companies to do the advertising jobs for



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the Asian Championships and courses.

- f. Cooperation with all other committees of AHF
- g. Determine the quality of advertising and the companies that will be implemented.
- h. Determine the official sponsors and ordering them according to the material value.
- i. Access to the stadiums and halls, where the competitions and courses will be held.
- j. Knowledge of the areas that can be exploited to show ads during tournaments and courses.
- k. Determine the financial value of each advertisement by the location and area of advertising and its proximity to the halls and inside the halls.
- l. Print tickets and posters after the agreement with the Sponsors.
- m. Put ads on cars and on places such as the reception area of the coming delegations and their accommodations.
- n. Issuing Posters, IDs, Shields and Gifts related to the Competitions and Courses.

7 - Under Developed Countries Committee.

The following tasks shall be incumbent upon this Commission:

- a. Provide development program and aid for development of the member federations to the Executive Committee and the Council of Federation for discussion and adoption.
- b. Promoting the Mini Handball together with the Commission for Coaching and Methods.
- c. Promoting the School Handball together with the Commission for Coaching and Methods.
- d. Providing financial and administrative support to the Member Federations for hosting the courses for coaches, referees and officials together with CCM and PRC.
- e. Guiding and supporting the similar commissions and the responsible persons of other continental federations.
- f. Support the Member Federations by giving them the sports materials according to the available budget.
- g. Contribute to the travel expenses of the people from member federations in the areas of training, refereeing and administration with available budgets.
- h. Cooperation with all other committees of AHF.

8- Youth and School Handball Committee

The following tasks shall be incumbent upon this Commission:

- a. Promoting the School Handball.
- b. Producing brochures and other teaching materials related to the development of



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	<p>Mini Handball.</p> <ul style="list-style-type: none"> c. Cooperating with the Coaching and Methods Committee for organizing coaching courses. d. Cooperating with the Players and Referees Committee for organizing Referees courses.. e. Arranging festivals for the Youths.
<p>Article 31</p>	<p><i>AHF Appeal Authorities</i></p> <p><u>a. Disciplinary Commission and Jury</u></p> <ol style="list-style-type: none"> 1. The appropriate Disciplinary Commission and Jury shall be responsible for settling disputes at international events (Asian Games, Qualifications for World Championships in all categories) 2. The Disciplinary Commission shall consist of a Chairman and two other members, all of whom are designated by the Council before every AHF event. The Disciplinary Commission must concur to decide. These persons may not be associated with any interested party. 3. The Jury shall consist of the highest serving AHF representative present at the event and two officials or technical delegates appointed by him. None of the Jury members may be associated with the Disciplinary Commission or any interested party. 4. Chairmen and members of the Disciplinary Commission and Jury shall be appointed in accordance with the procedure described in the legal procedures. In the absence of two or more members of the Disciplinary Commission, the AHF President or a representative appointed by him shall delegate suitable Council members to serve on the Disciplinary Commission. These persons may not be associated with any interested party. 5. The Disciplinary Commission shall act as the first stage of appeal and handle protests filed at international events against rulings and actions both on and off the field. The Disciplinary Commission shall advise on possible disciplinary actions in the following cases: <ul style="list-style-type: none"> – where a player commits an assault on or off the field (see Rule of the Game 16); – where a referee report exists; – where an AHF technical delegate reports a case of failure by referees to penalize for a breach of regulations which was drawn to their attention (see Substitution Area Regulations, Point 8). Furthermore, the Disciplinary Commission shall also be responsible for petitions associated with the following:



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- participation of suspended or unauthorized players;
 - judging of a game where a breach of the rules may have been decisive for the outcome of the game;
 - doping violations;
 - Doing Unsportsmanlike conduct off the field, such as failure by teams to attend an award ceremony or failure by coaches or officials to attend press conferences;
 - Intentional improper conduct (Break the limits of decency, etc.).
6. The Jury will handle cases of recourse against Disciplinary Commission rulings. They will have the final word as the second stage of appeal during international events.
7. The Disciplinary Commission and Jury shall be guided by the following underlying principles when making judgment:
- a. Referee determinations on facts shall be final.
 - b. If the appeal authority finds the Breach of the rules or unjustified action by referees, scorekeepers, timekeepers, technical delegates and officials have been decisive for the outcome of the game then the Appeal authority will make the decision in continuing the game.
8. Individuals, clubs or Member Federations may appeal to both the Disciplinary Commission and Jury.
9. The petitioner shall pay the following fees to the AHF for the services of the appeal authorities
- Protest USD 500.00 (American Dollars)
 - Recourse USD 1,500.00 (American Dollars)
- The aforementioned fees shall be payable at the time of filing of the action.
10. Fees will not be refundable by the AHF on rejection of an appeal. Withdrawal or acceptance of an appeal will entitle the petitioner to a refund of the fee paid and the AHF will cover the procedural costs incurred.
11. A protest is to be filed in writing within one hour from the end of a game. Recourse may be sought in writing within two hours of receipt of a board ruling. The actual time of handover in person shall be governing in this context. A copy of the submission will be countersigned as confirmation of receipt.
12. The Disciplinary Commission and Jury are only involved in oral hearings. The parties involved have the right to be heard. A written transcript of the ruling is to be sent to the parties involved. Petitioners are to confirm receipt of rulings by the Disciplinary Commission or Jury and the time of receiving in writing.



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b. Arbitration Commission and Arbitration Tribunal

1. Disputes about business activities between Member Federations (see Article 7.2) and the AHF or disputes arising out of Asian events shall come under the jurisdiction of the Arbitration Commission and Arbitration Tribunal.
2. The Arbitration Commission shall consist of a Chairman and ten members elected by the Congress. Each National Federation shall have maximum one member among the 10 Arbitration Commission members. The decision shall be made in the presence of minimum three members of the commission who are not associated with any of the concerned party.
3. At least three persons from the commission who may not be associated with any interested party must concur to decide.
4. Both Chairmen and the members of the Arbitration Commission and the Arbitration Tribunal shall be elected by the Congress. The Member Federations and the Council shall be entitled to make nominations.
5. Chairmen and members of the Arbitration Commission and Arbitration Tribunal may not exercise any other function within the AHF or the Member Federations. They must be able to demonstrate their capability to perform the specific function by means of their specialist knowledge and experience.
6. Should the Chairman of the Arbitration Commission or Arbitration Tribunal resign mid-term, the Council may appoint a temporary Chairman pending the election of a new Chairman at the next Congress. If a member resigns from either of these two bodies, the Council shall appoint a successor at the proposal of the respective Chairman.
7. The Arbitration Commission will mediate in disputes in the activities between AHF Member Federations and Continental Federations, also between AHF and the above mentioned parties, on request. Disputes involving a single continent shall come under the jurisdiction of the appropriate Continental Confederation's appeal authority. The AHF Arbitration Tribunal as last appeal authority may – if authorized by corresponding legal provisions – be invoked in an appeal against their final ruling.
8. The Arbitration Tribunal handles appeals against rulings of the Arbitration Commission or the Member Federation's appeal authority. The former shall have the final word as the second stage of appeal.
9. Individuals, clubs, Member Federations and the Council may appeal to the



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Arbitration Commission and Arbitration Tribunal.

10. The petitioner shall pay the following sums to the AHF for the services of the appeal authorities:

– Appeal	USD 5,000.–
– Final Appeal	USD 10,000.–

The aforementioned fees shall be payable at the time of filing.

11. For both Arbitration Commission and Arbitration Tribunal hearings, staff and material costs incurred e.g. for travel and accommodation, will be payable in addition to the fees.

12. Fees and procedural costs will not be refundable by the AHF on rejection or withdrawal of an appeal. Acceptance of an appeal will entitle the petitioner to a refund of the fee paid and the AHF will cover the procedural costs incurred, unless they are imposed on the party responsible.

13. An appeal may be filed with the Arbitration Commission at the latest up to two months after the disputed event via the AHF Head Office. In this case, the date of the postmark of the registered letter is the date of filing of the appeal. The petitioner is to expect judgment or an interim ruling by the Arbitration Commission within two months of receipt of the petition by the AHF (date as postmark).

14. A final appeal may be lodged against an Arbitration Commission ruling with the Arbitration Tribunal at the latest up to one month after receipt of the ruling.

15. In case of dismissal of a Council or Executive Committee member a protest can be lodged within 30 days, with a simultaneous payment of USD 2,500.- at the Arbitration Commission.

16. It is possible to appeal to the Arbitration Tribunal against an Arbitration Commission decision regarding a dismissal within 15 days after the receipt of the decision. The appeal shall be submitted together with payment of appeal fee of USD 2,500.

17. It is up to the Chairman of the Arbitration Commission and Arbitration Tribunal to opt for oral or written proceedings. The Chairman may accordingly request oral or written statements (within a specified period in the latter case) from the parties involved. In oral hearings, the parties involved may defend their right to a personal hearing at their own cost on request.

C. Proceedings

1. The AHF appeal authorities may only act on the basis of a written petition. Before



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proceedings can be instigated, the Chairman of the respective appeal authority is to verify the appropriate jurisdiction. Where the appeal authority has no legal jurisdiction, the petition will be rejected and the petitioner will receive information on the options available for legal redress.

2. Each AHF appeal authority shall deliberate with the following composition: a Chairman and two members who are selected by the Chairman from the established circle. They may not be associated with any interested party and may not disclose information to any third party throughout the proceedings. Furthermore, they are obliged to keep confidential the internal appeal authority activities after the end of the proceedings.

3. Oral hearings are not mandatory. The parties involved and in dispute are questioned orally or in writing. They are obliged to disclose information to the relevant appeal authority. Witnesses may be called where necessary.

4. Each appeal authority is to base its findings and judgment on the Regulations Concerning Penalties and Fines as well as on stipulations of other regulations, where they prove relevant to the facts of the case.

5. The judgment by the appeal authority will be established by deliberation and vote. The written transcript of the judgment is to contain the following details:

- Type of legal action requested, particulars of petitioner and case at issue, title of the appeal authority and list of members, type of proceedings (oral or written), time and place of hearing and of signing of the judgment, text of the judgment (including apportionment of costs) and reasons for the judgment as well as instructions about the right to appeal.
- Judgments require the signature of the Chairman.
- The parties in dispute, the AHF Head Office and the relevant Member Federation or Continental Confederation (depending on the parties in dispute) are each to receive a written transcript of the judgment or a certificate of judgment, if that is enough.

6. In case a legal appeal is claimed the proceedings may be delayed.

D. Execution of Judgment

1. Judgment is passed on by the Chairman of the appeal authority and executed by the AHF Head Office.



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	<p>2. The relevant Member Federation shall be liable for penalties against players, officials and clubs, and the relevant member federation shall assume liability in turn for Member clubs.</p>
	<p><u>E. Ethics Commission</u></p> <p>1. The Ethics Commission shall consist of a Chairman and up to three members deemed necessary.</p> <p>2. The Ethics Commission shall be elected by the Congress following a proposal from the Council.</p> <p>3. The function of the AHF Ethics Code body shall be governed by the AHF Council. (according to the Ethics Code of AHF and IHF)</p> <p>4. The Chairman and the Members of Ethics Commission shall not have any other position in the AHF or in the Member Federations. Also, they must prove their strength in executing their specified duties according to their experience.</p>
<p>Article 32</p>	<p><i>Dissolving the Council of the Federation:</i> The Council of the Federation will be dissolved in the following circumstances:</p> <ol style="list-style-type: none"> 1) When it loses confidence of the Congress by 3/4 majority of present members, who have the right to vote. 2) If the majority of Council Members had resigned. <p>In case of dissolving the Council, the Congress should appoint a temporary committee to administrate the affairs of the Federation. Provided the Congress should hold a meeting to elect new Council members within three months from dissolving the Council.</p>
<p>Article 33</p>	<p><i>Financial Regulation of AHF:</i> (1) Sources of the income: The following are the Income sources of the Federation:</p> <ol style="list-style-type: none"> 1. Subsidiaries from the Country of Head Quarters: Grants and subsidiaries provided by the Government of the Country where the Headquarters are located. 2. Membership Fee and Annual Subscription Fee 3. Grants, Subsidiaries and Donations approved by the Council or the Executive Committee. 4. AHF's share of income from International Matches, Official Matches and Friendly Matches organized by the Member Federations according to the Hosting Contract of AHF. 5. Income of Advertising on the Sportswear and in the Playing Halls and any other source of income from advertising during the Asian Championships. 6. Against the Television transmission and Photographs during the Asian Championships. 7. Video recordings. 8. Any other revenues approved by the Council or the Executive Committee.



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(2) Affiliation and subscription fee:

a – Affiliation fee is US\$ 100.00

b - Annual subscription fee for the Member Federations is payable according to the following levels:

First Level Countries (500 USD)

CHN – JPN – KOR – KUW – QAT – KSA – UAE – IRI – BRN - OMA

Second Level Countries (300 USD)

JOR – TPE - LIB – KAZ – THA – IRQ – PRK

Third Level Countries (100 USD)

SYR – AFG – BAN – HKG – IND – KGZ – MAC – MAS – MGL – NEP – PAK – PLE – PHI – UZB – TAJ – TKM – VIE – YEM – BRU – SRI – SIN – INA – LAOS – CAM – BHU – MAL – EAST TIMOR

- If the Member Federations fail to pay their annual subscription fee, should be deprived of its right of vote, attending the Congress and nomination.

- If any other countries apply for the Membership of AHF, then the Council will decide the level of the country to pay their fee accordingly.

(3) Travel & Accommodation Expenses:

a - Member Federations will bear travel and full board accommodation expenses of its Council Members to attend the Council meeting and the Congress.

b - The Federation will pay travel, board and lodging expenses of the Executive Committee Members.

c - Member Federations will pay travel and accommodation expenses for members of the working committees nominated by them to attend the Federation's working committee meetings.

d - The Federation will pay travel and lodging expenses of any person who is sent on official assignment after the approval of the Council or Executive Committee.

(4) Daily Allowance for Official Missions (Subject to the availability of funds):

a. Council member, Executive Director and those who have same functional rank will get a daily allowance of US\$300.00 to cover their accommodation and local transportation expenses, when on official assignments.

b. Other Member's Daily allowance is US\$100.00, when on official assignments.

c. US\$100 will be paid if the host covers boarding & lodging expenses of the Council member, Executive Director and those who have same functional rank.

d. Extra allowances for one day before and after the mission will be paid.

(5) Air Tickets:

The Federation will provide Business Class air tickets to the Executive Committee members, Council members, Executive Director, those who have same functional rank and those who are appointed by the Federation for an official assignment. In case the commission members and main office personnel are assigned for a mission, the Federation will provide them with Economy class air tickets.



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	<p>(6) General Conditions:</p> <p>a - The fiscal year of AHF starts on January 1st and ends on December 31st of each year.</p> <p>b - The Federation spends its money on the matters for which it was founded.</p> <p>c - The Federation money should be deposited in the Bank chosen by the Council.</p>
<p>Article 34</p>	<p>Forfeiture and Suspension of Membership:</p> <p>The Membership of a Federation may be forfeited for the following reasons:</p> <p>1- At a written request of the concerned Federation.</p> <p>2- For a behavior in contradiction with the aims and objectives of the Federation.</p> <p>3- For violation of AHF's Statutes, Regulations and Decisions.</p> <p>4- The Council may suspend the membership for a certain period for the reason of bad behavior stated in the above mentioned items (2) & (3), provided that the Council members should submit a sufficient report to the Congress to decide and impose the appropriate penalty or fine. The forfeiture of membership should be approved by Three- Quarters (3/4) of the Congress members.</p> <p>5- If the Member Federation fails to pay its annual subscription during the period allowed in Article (26) Item (2) (Annual Subscription), its membership should be suspended and deprived of its right of attending the Congress, voting and nomination, until settlement of all of the financial obligations.</p>
<p>Article 35</p>	<p>Penalties:</p> <p>1- The Council of the Federation can impose on the Member Federations or one of its Members or one of its Commission Members or the Individuals belonging to the Federations, what it sees suitable of the following penalties:</p> <p style="padding-left: 40px;">a - Caution.</p> <p style="padding-left: 40px;">b - Warning.</p> <p style="padding-left: 40px;">c - Fines.</p> <p style="padding-left: 40px;">d - Suspending Membership after the investigation.</p> <p>2 - The Executive Committee is entitled to impose the penalties mentioned here (a,b,c,d) in the first paragraph of this article and a fine of not more than US\$15,000/-. Also it has the right to suspend the membership temporarily until the necessary action has been taken by the Council.</p>



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Article 36	Implementation of the revised statutes of AHF: <p>1-This Statute shall be implemented from the date of approval in the Extra-Ordinary Congress of AHF held in Bangkok, Thailand on 28th February 2019 and all of the Ex-Statutes will be considered as expired.</p> <p>2-The Council has the right to explain these articles and issuing regulations and instructions for implementing the provisions of this law.</p> <p>3. All the sports related disputes arise in this Bylaw will be dealt by the Legal Authority of AHF, and after executing all the internal process in AHF an appeal can be made in IHF against the final decision of AHF. Also, an appeal can be made in CAS against the decision of IHF, the CAS will definitely solve the dispute according to the Regulations of IHF and the decision of CAS will be the final.</p> <p>4. If any unsportsman like disputes arise between the Federations and from any other side, the Court in the Country of the Head Quarters will solve the dispute.</p>
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